

Waterguard Superintendents.

The whole coast line will be split up into divisions. Each division will be in charge of a Waterguard Superintendent, who will be in the position of an Assistant Collector for Waterguard to all the Collectors of Customs and Excise, whose collections fall within the division. He will be stationed at the most convenient port for the general waterguard control of the division. He will be responsible to the various Collectors for all the waterguard work in the division, and will inspect and co-ordinate the work of the waterguard staff in the division.

Waterguard Surveyors.

Each Waterguard Superintendent will have under him about 4 Waterguard Surveyors, each of whom will be in charge of a district within the Waterguard Superintendent's division. A district may cover the whole or part of a Customs port, or a collection of ports or sub-ports. The Waterguard Surveyor will visit all waterguard stations within his district at frequent intervals with a view to making systematic test checks of the various book and other records, and by personal observation will satisfy himself, that the work of the district is being properly performed, and that the staff under him are employing their time to the best advantage. He will be generally responsible to the Waterguard Superintendent for the whole of the work and the staff of his district, and will report all important matters to the Waterguard Superintendent, who will investigate them, and report upon them, if he considers them sufficiently important, to the

Collector concerned, who, in turn,  
will give a decision, ~~and~~ submit  
the questions for the Board's  
consideration.

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Chief Preventive Officers.

Each Waterguard Surveyor will have working under him about 5 Chief Preventive Officers, each of whom will be in charge of the work of a waterguard station during his spell of duty, or, if he is the only Chief Preventive Officer in the station, he will be in sole charge of it throughout the 24 hours.

The work of the Chief Preventive Officer will be :-

- (1) the immediate supervision and direction of the Preventive Officers and Assistant Preventive Officers who form the staff actually working the station :
- (2) certain individual duties, e.g. assessing ad valorem duty on articles contained in passengers baggage and crews effects; granting applications from merchants to work overtime; deciding whether a smuggler should be given the option of making a deposit instead of going before ~~the~~ Magistrate; conducting legal proceedings in Revenue cases before ~~the~~ a Magistrate; keeping the station accounts and records.

In addition he will deal with all questions arising out of the work, and, if necessary, will report to and get his instructions from the Waterguard Surveyor of the district.

Preventive Officers and Assistant Preventive Officers.

The Preventive Officers, with the Assistant Preventive Officers, are the active workers. Their general duties include boarding and rummaging vessels, examining the baggage of passengers, patrolling docks, quays etc. The Preventive Officers are assisted by the Assistant Preventive Officers in the manual work, and each Preventive Officer will only be responsible for the work performed by the Assistant Preventive Officers working with him.

In addition a Preventive Officer or Assistant Preventive Officer will do the clerical work arising out of his duties, and will act as clerical assistant to his superior officers as required.

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