

All communications to be
addressed to:—

THE COLLECTOR,
and the following reference
quoted:.....15661/58.....

CUSTOMS AND EXCISE OFFICE,

CUSTOM HOUSE,

BRISTOL, 1.



25th March, 1958,

Dear Sir,

Information has been received that you have been certified by the Civil Service Commissioners as qualified for the situation of Assistant Preventive Officer and that you should report for duty to Bristol (in a supernumerary post). You are to be admitted on trial for a period of one year.

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You are informed that although your assignment is on a permanent basis so far as removal, etc., expenses are concerned, you are only occupying a supernumerary post at Bristol and accordingly, unless you secure a vacancy within the approved complement of this or another port you will be liable to compulsory removal. The transfer rules (Est. Instns. Vol. 7, part V) will be explained to you and if you wish to safeguard your eventual appointment to a normal vacancy at Bristol or, to secure at your own expense, appointment to another port, you should either submit a standing application or apply as and when specific vacancies are advertised.

Within a short period of you taking up the appointment, you will be called to a Training Centre in London to be given a course of instruction lasting about two months.

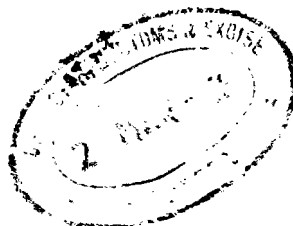
You are requested to inform me without delay, the date when you will commence duty. It would be appreciated if this could be by 8th April next.

It is pointed out to you that as you are already serving in another Government Department, in order to preserve continuity of service, there should be no unauthorised break between your last day of service in your present Department and the date on which you take up duty in this Department.

The enclosed Departmental Handbook and Sports Club and Voluntary Savings leaflets are for your retention. Receipt of the booklet should be acknowledged.

Yours faithfully,

Collector.



Mr. E.C. Davis,
71 Melville Road,
Churchdown,
Gloucester.