

General Order $\frac{77}{1905}$.

CUSTOM HOUSE, LONDON,

29th September, 1905.

PREVENTIVE MEN (LATE BOATMEN): ARRANGEMENTS FOR PAYMENT OF SALARIES WEEKLY.

With reference to that part of General Order $\frac{74}{1905}$ which relates to the introduction, as from the 1st proximo, of a weekly scale of pay for the newly-titled class of "Preventive Men" in lieu of their present annual scale as "Boatmen,"—

Collectors and other Officers concerned are informed that the salaries of all Preventive Men in London and at the Outports have been re-assessed in the Accountant-General's Department, as from the 1st proximo inclusive, for the purpose of applying the new weekly scale of 18s. by 1s. 6d. to 33s., and lists showing each man's commencing salary on that date, with its weekly equivalent, will be transmitted to Collectors and other Superior Officers concerned. In this re-assessment, Preventive Men who have been a year or more at the Boatman's maximum salary, are assigned the new weekly maximum of 33s., and the same course is to be adopted in the case of all other men *now* at the Boatman's maximum, so soon as they complete one year's service thereat.

The following directions are issued for the guidance of Collectors and Paying Officers:—

- (1.) At all Ports, the weekly salaries are to be paid on Friday, for the week ending on the Thursday evening preceding. As the first payment will therefore fall to be made on the 6th proximo, only $\frac{5}{7}$ ths of the re-assessed weekly rate is to be paid on that date.

- (2.) Deductions for Customs Fund and Civil Service Insurance premiums are to be made weekly at proportionate rates, any fractions being adjusted in the last weekly payment in each quarter. The remittance of these deductions will continue to be made as hitherto. In regard to abatements for Customs Orphanage subscriptions, which mainly concern London Officers, no change is proposed, and these deductions will continue to be made annually.
- (3.) A special form of weekly pay-sheet for Preventive Men at the Outports has been prepared and also a sheet upon which a record is to be kept of the deductions made each week on account of Insurances. These new forms have been assigned Nos. 275 and 326 respectively on the official List of Forms, which is to be noted accordingly, and supplies can be obtained on application, in the usual manner, to Division II of the Secretary's office.
- (4.) At the Outports, separate pay-sheets for different stations may be used if desired and they may be prepared either in the Paying Office or at the Station—in the latter case they will of course be checked in the Paying Office. In London, a list of Preventive Men to be paid at their respective Stations is to be prepared on the usual blue form every week (instead of every month as at present) and forwarded so as to reach the Paymaster not later than 10 a.m. every Thursday, when the receipt forms will be despatched to the Stations. The Surveyors or other Officers in charge of the Stations will pay the Preventive Men on Friday morning out of their Station Imprests, which will be increased for the purpose where necessary, the receipts being exchanged for cash in the Pay Office on the Wednesday following, as is now done in the case of Watchers.

By Order of the Board,

R. HENDERSON.

NOTE.—This Order has already been issued in lithograph.

(Par (3) has been amended.)