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GENERAL ORDER

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No. $\frac{35}{1922}$

Custom House, London, E.C.3,
15th May, 1922.

WATERGUARD SUPERVISION. DUTIES OF WATERGUARD SUPERINTENDENTS AND CHIEF PREVENTIVE OFFICERS.

With reference to General Order No. 24/1922 relative to a scheme for the supervision of the Waterguard, the following instructions as to the duties of Waterguard Superintendents and Chief Preventive Officers are communicated to the Service.

1. Waterguard Superintendents in charge of divisions are to acquire a thorough knowledge of the conditions of trade and work at all ports and creeks in their divisions, and are to acquaint themselves personally with every officer in the division. They will be responsible to the Collector in whose collection any port or creek in the division may lie for the Waterguard work and staff at that port or creek, and all reports made by them are to be forwarded through the Collector concerned, who will, if he considers necessary, submit them to the Board. Collectors are to forward to the Board all reports by the Waterguard Superintendents on the working of the new arrangements. Reports from Chief Preventive Officers are to be thoroughly investigated by the Waterguard Superintendent and forwarded to the Collector concerned with recommendations.

2. Chief Preventive Officers are to acquire a thorough knowledge of all the conditions of trade and work in their districts, and will be responsible to the Waterguard Superintendent of the division for all Waterguard work and staff. During their visits to ports and creeks, they are to ascertain that the Waterguard work is being properly performed. They are to examine all Waterguard books and records to see that these are properly kept, and up to date, and are to satisfy themselves that all money received has been duly paid in. They are to see all officers on duty during the period of their visit, and will arrange their visits that all officers are seen from time to time, so that they become personally acquainted with every officer and with his capacity for his duties.

3. Where a Preventive Officer or Preventive Man is in charge of the Long Room, Chief Preventive Officers are to examine all the Long Room books to see that they are properly kept and up to date. They will also satisfy themselves that all money is

