

PLEASE KEEP FOR FUTURE REFERENCE:

# VOCATIONAL EDUCATION SCHEME

## RULES

The following Rules for the VES were approved at the Annual Council Meeting held at Clacton-on-Sea, on May 6th/8th, 1964: —

### I NAME:

The name of the Scheme shall be "The Vocational Education Scheme." It shall provide three types of study courses, namely (1) Primary; (2) Advanced APO/PO; (3) PO/CPO.

### II OBJECTS:

(1) *Primary Course*: This is essentially a reading and study course, interspersed with a number of Test Papers.

(2) *Advanced APO/PO Course*: To prepare the student for the APO/PO examination.

(3) *PO/CPO Course*: To prepare the student for the PO/CPO examination. The duration of these courses should not normally be longer than two years.

With regard to both (2) and (3), the contract to supply tuition is deemed to have been fulfilled upon the student sitting the written examination.

### III MEMBERSHIP:

These courses are available only to fully paid-up members of the Preventive Staff Association.

### IV ORGANISATION AND MANAGEMENT:

The Management of the Scheme shall be vested in the Executive

Committee, who shall have power to elect a sub-committee, under the chairmanship of the VES Secretary, to keep the courses under constant revision and maintain their standard and efficiency.

### V FINANCE:

(a) the cost to the membership of these courses shall be: Primary, £4; APO/PO Advanced, £7; PO/CPO, £8 10s.

(b) All monies received in respect of VES Courses shall be banked in the name of the Preventive Staff Association and held in the names of the Officers of the Association.

(c) Each VES Tutor shall be allocated the appropriate tuition fee when he is first notified of the student allotted to him, i.e., Primary, £2 10s. APO/PO Advanced, £5; PO/CPO, £6.

(d) Should a student who enters into a contract to take any of the afore-mentioned courses fail to complete same, he shall not in the ordinary way be eligible for any refund of fees paid. In the event of exceptional circumstances, any appeal shall be referred to the Executive Committee whose decision is final.

### VI AMENDMENT OF RULES:

Any amendment of these Rules shall be made only by a majority of votes cast at a Council meeting. Any question of interpretation or any matter not covered shall be decided by the Executive Committee.